



# ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. OP2/32(4)/2018-MED

Office of the VC&MD,  
RTC House, Vijayawada-13.

## **CIRCULAR NO.14/2018-MED, Dt.024.08.2018**

Sub: **HSD KMPL:** - Control of HSD consumption: Fixing of HSD Revenue KMPL targets to the Depots for the year 2018-19 for **Cash Award** - Communication of Targets - Reg.

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### **1.0. INTRODUCTION:**

- 1.1. APSRTC has been implementing several measures for HSD Oil conservation for more than three decades. The success of these measures is reflected in steady and continuous improvement of HSD KMPL. The gross HSD KMPL of 4.98 of 1995-96 has improved to 5.22 of 2017-18.
- 1.2. In order to motivate the employees to achieve higher HSD KMPL, "CASH AWARD" scheme for the Depots exceeded the target KMPL fixed for the year was implemented from 1982 onwards. The scheme has been extended year after year. The VC&MD with the concurrence of FA&CAO has approved to continue this Award Scheme for the year 2018-19 also.

### **2.0. CRITERIA FOR FIXING KMPL TARGETS:**

- a. For the purpose of fixing KMPL Targets to Depots, the best revenue HSD KMPL achieved by Depots excluding A.C. buses during last three years i.e. 2015-16, 2016-17 & 2017-18 is taken as basis and the same is incremented with different slabs.
- b. The targeted KMKG for VDPM, IBM & GVPT-2 Depots of Vijayawada City are fixed by enhancing the best KMKG of previous three years performance of the Depot by 0.05.
- c. The approved Depot-wise targets of HSD KMPL (excluding AC buses) for the year 2018-19 are enclosed to the circular at Annexure-I.

### **3.0. SALIENT FEATURES OF THE SCHEME:**

- 3.1. The Depots achieved or exceeded the HSD Revenue KMPL target fixed for the period from **April-2018 to March 2019** are eligible for cash award.
- 3.2. The details of eligible Cash award amounts based on RTC schedules for achieving/ exceeding the target KMPL/KMKG are given below.

S.No	Schedules of Depot	Cash Award Amount
1	Upto 50	Rs. 50,000/-
2	51 to 65	Rs. 80,000/-
3	66 to 100	Rs.1,25,000/-
4	Above 100	Rs.1,50,000/-

3.3. In addition to the above Cash Award, for every 0.05 improvement over & above the Target KMPL fixed, an additional amount will also be awarded as given below:

S.No	Schedules	Additional Amount (Rs.)
1	Up to 50	2,000
2	51 to 65	3,000
3	66 to 100	4,000
4	Above 100	5,000

3.4. The categories of employees eligible to receive the prizes are DM, all Mechanical Supervisors, Safety Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Shramiks, Artisans and Drivers (Who saved HSD oil compared to their route-wise targeted KMPL). Utility articles shall be distributed to the eligible employees utilizing the Award amount.

3.5. From the Depot award amount, special prizes in the form of articles of value indicated against each shall be given to the following.

S.No.	DESIGNATION	VALUE OF ARTICLE TO BE GIVEN	
		UPTO 65 SCH. DEPOT	66 & ABOVE SCH. DEPOT
1.	DEPOT MANAGER	Rs.2500/-	Rs.3750/-
2.	AE(MECH)/MAINT.I/C	Rs.1750/-	Rs.2625/-
3.	SR.STORE SUPERVISOR/ SUPERINTENDENT (MECH) (IF HE IS WORKING UNDER AE(MECH))	Rs.1250/-	Rs.1875/-
4.	Dy.SUPERINTENDENT (MECH)/ STORE SUPERVISOR /DC (OILS)	Rs.1000/-	Rs.1500/-
5.	LH/SDI	Rs.750/-	Rs.1125/-
6.	KMPL MECHANIC	Rs.1000/-	Rs.1500/-
7.	HELPER/SHRAMIK ATTACHED TO KMPL MECHANIC	Rs.1000/-	Rs.1500/-
8.	TYRE MECHANIC	Rs.625/-	Rs.950/-

- 3.6. From the award amount, special prizes shall also be given to the Best 5 Drivers who saved highest HSD oil during the year against route-wise target KMPL.

The value of special awards to these 5 drivers may be decided by the concerned Depot Manager in consultation with Dy CME and Regional Manager.

- 3.7. From the award amount, the amount to be spent for organizing the awards distribution function basing on schedules of the Depot is as follows.

Depots with Schedules	Amount to be incurred to organize awards distribution function
Upto 50	Rs.2,000/-
51 to 65	Rs.2,500/-
66 to 100	Rs.3,000/-
100 & above	Rs.3,500/-

#### **4.0. TERMS & CONDITIONS FOR CASH AWARDS:**

- 4.1. Revenue KMPL for the purpose shall be reckoned by taking the revenue KMs operated as per MTD 108 by all RTC buses of the Depot (excluding all A.C. buses like, Amaravathi, Vennela, Garuda Plus, Garuda, Indra, Metro Luxury, etc,.). HSD oil consumed by all the Buses (excluding A.C. buses) plus miscellaneous issues and cumulative ground tank shortage during the year shall be taken as total diesel consumption. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil Tanker/Jeep of DM. The consumption on other departmental Vehicles not connected to Depot use shall be excluded from miscellaneous issues i.e., SquadJeeps/ DGTs of Stores department / Omni Buses/ Civil Engineering DGTs / Staff Buses, Ambulances, etc.
- 4.2. Employees involved in severe cases of misconduct and who are under suspension as on the date of awards function need not be considered for the award.
- 4.3. Employees who have not worked for a minimum of Six Months in the Depot during the year of the award need not be considered for award.
- 4.4. The Depots should get certification from the concerned Regional Manager & Dy CME regarding certain essential Maintenance standards to become eligible for this award. The following items are to be covered in evaluation for issue of certification.
- Fitment of Radiator cap prescribed for all the buses.
  - Fitment of HSD oil tank caps with seals for all the buses.
  - Greasing activity in time, fitment of grease nipples, etc.
  - Quality of preventive maintenance schedules.
  - No Backlog of Preventive Maintenance Schedules

**5.0. CONCLUSION:**

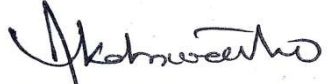
- 5.1. All the Depot Managers and Dy. Chief Mechanical Engineers are advised to take necessary steps to achieve the targets. The Employees and Supervisors are to be motivated to make all out efforts to achieve the award.
- 5.2. The Regional Managers concerned shall constitute a committee consisting of Dy.CME of the concerned Region and Dy.CAO/AO of the Region to screen and finalize the eligible Depots for cash award on or before 15th April 2019.

**The Regional Managers are advised to send consolidated proposals of eligible Depots in their Region for KMPL awards to CME (O) by 20th April '19 after pre auditing by Accounts wing (proforma @ Annexure- II) of the Region.**

- 5.3. The KMPL Cash Awards function has to be organized in June 2019 to motivate employees to give their best performance in the next financial year i.e., 2019 -20 and to achieve the KMPL target in future.
- 5.4. The Depot Managers in consultation with Regional Managers & Dy CMEs shall arrange to conduct the distribution of Awards function in the Depot.
- 5.5 Malpractices detected either in the accountal of HSD consumption, KMs operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even though the Depot attains the target KMPL, apart from initiating disciplinary action on the concerned.
- 5.6. The scheme shall be valid for the period from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

**This has the approval of VC & MD with the concurrence of FA & CAO**

**Enclosed: As above**

  
**EXECUTIVE DIRECTOR (E&IT)**

To  
**All Depot Managers (By Name)**

- Copy to: OSD to V C & MD to appraise VC & MD.  
Copy to: Director (Vig. & security), , ED(A&P), ED(O&M), FA & CAO for information.  
Copy to: All ED (Zones) for information .  
Copy to: Copy to all RMs for information & necessary action.  
Copy to: Copy to all Dy.CMEs for information & necessary action.  
Copy to: Copy to all DMs & Maint. I/Cs for information & necessary action.

## ANNEXURE - I

DEPOT-WISE PROPOSED REV. HSD KMPL TARGETS FOR THE YEAR 2018-19 (EXCL. AC)						
S.No.	DEPOT	PROPOSED REV. KMPL TGT FOR 2018-19 ( EXCL AC )		S.No.	DEPOT	PROPOSED REV. KMPL TGT FOR 2018-19 ( EXCL AC )
<b>NELLORE REGION</b>				<b>ANANTHAPURAM REGION</b>		
1	ATMAKUR(N)	5.64		1	ANANTHAPUR	5.22
2	KAVALI	5.68		2	GOOTY	5.44
3	NELLORE-I	5.74		3	GUNTAKAL	5.29
4	NELLORE-II	5.84		4	KALYANDURG	5.28
5	UDAYAGIRI	5.76		5	RAYADURG	5.23
6	GUDUR	5.70		6	TADIPATRI	5.30
7	RAPUR	5.68		7	URAVAKONDA	5.24
8	VENKATAGIRI	5.62		8	DHARMAVARAM	5.25
9	VAKADU	5.71		9	HINDUPUR	5.24
10	SULLURPET	5.72		10	KADIRI	5.23
<b>PRAKASAM REGION</b>				11	PUTTAPARTHY	5.28
1	ADDANKI	5.65		12	MADAKASIRA	5.29
2	CHIRALA	5.63		13	PENUGONDA	5.01
3	KANDUKUR	5.61		<b>KADAPA REGION</b>		
4	ONGOLE	5.90		1	KADAPA	5.01
5	GIDDALUR	5.61		2	PULIVENDULA	5.24
6	KANIGIRI	5.79		3	RAJAMPET	5.49
7	MARKAPUR	5.62		4	RAYACHOTY	5.20
8	PODILI	5.63		5	BADVEL	5.26
<b>CHITTOOR REGION</b>				6	JAMMALAMADUGU	5.35
1	TIRUPATHI	5.20		7	MYDUKUR	5.44
2	ALIPIRI	4.91		8	PRODDUTUR	5.19
3	TIRUMALA	5.30		<b>KURNOOL REGION</b>		
4	SRIKALAHASTI	5.24		1	ADONI	5.15
5	PUTTUR	5.30		2	DHONE	5.32
6	SATYAVEEDU	5.36		3	KURNOOL-I	5.22
7	MANGALAM	5.09		4	KURNOOL-II	5.32
8	CHITTOOR-I	5.23		5	PATHIKONDA	5.29
9	CHITTOOR-II	5.31		6	YEMMIGANUR	5.25
10	MADANAPALLI-I	5.36		7	ALLGADDA	5.38
11	MADANAPALLI-II	5.37		8	ATMAKUR(K)	5.35
12	PALAMANER	5.36		9	BANAGANAPALLI	5.26
13	PILER	5.39		10	KOILAKUNTLA	5.28
14	KUPPAM	5.26		11	NANDIKOTKUR	5.37
				12	NANDYAL	5.27

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DEPOT-WISE PROPOSED REV. HSD KMPL TARGETS FOR THE YEAR 2018-19 (EXCL. AC)						
S.No.	DEPOT	PROPOSED REV. KMPL TGT FOR 2018-19 ( EXCL AC )		S.No.	DEPOT	PROPOSED REV. KMPL TGT FOR 2018-19 ( EXCL AC )
<b>GUNTUR REGION</b>				<b>EAST GODAVARI REGION</b>		
1	GUNTUR-I	5.34		1	AMALAPURAM	5.44
2	GUNTUR-II	5.38		2	RAJOLE	5.48
3	PONNUR	5.27		3	RAJAHMUNDRY	5.40
4	REPALLI	5.35		4	GOKAVARAM	5.80
5	TENALI	5.54		5	RAVULAPALAM	5.58
6	MANGALAGIRI	5.24		6	RAMACHANDRAPURAM	5.55
7	BAPATLA	5.59		7	KAKINADA	5.22
8	PIDUGURALLA	5.41		8	ELESWARAM	5.61
9	NARSARAOPET	5.37		9	TUNI	5.49
10	MACHERLA	5.29		<b>VISAKHAPATNAM REGION</b>		
11	CHILAKALURIPET	5.32		1	VISAKHAPATNAM	5.17
12	SATTENAPALLI	5.34		2	ANAKAPALLI	5.35
13	VINUKONDA	5.59		3	NARSIPATNAM	5.20
<b>KRISHNA REGION</b>				4	PADERU	4.49
1	JAGGAIAHPET	5.48		5	MADHURAWADA	5.25
2	NUZIVIDU	5.47		6	GAJUWAKA	5.29
3	TIRUVUR	5.47		7	SIMHACHALAM	5.34
4	VIJAYAWADA	5.23		8	WALTAIR	5.14
5	GANNAVARAM	5.28		9	MADDILAPALAM	5.30
6	AVANIGADDA	5.45		10	VSP STEEL CITY	5.25
7	GUDIVADA	5.39		<b>NEC REGION</b>		
8	MACHILIPATNAM	5.43		1	VIZIANAGARAM	5.32
9	VUYYUR	5.31		2	PARVATHIPURAM	5.27
10	GOVERNORPET-I	5.29		3	SALUR	5.42
11	IBRAHIMPATNAM (C)	4.89		4	S.KOTA	4.85
12	GOVERNORPET-II (C)	4.36		5	SRIKAKULAM-I	5.65
13	VIDYADHARAPURAM (C)	4.53		6	SRIKAKULAM-II	5.38
14	AUTONAGAR	5.43		7	PALAKONDA	5.36
<b>WEST GODAVARI REGION</b>				8	TEKKALI	5.51
1	ELURU	5.51		9	PALASA	5.50
2	NIDADAVOLU	5.55				
3	JANGAREDDYGUDEM	5.47				
4	TADEPALLIGUDEM	5.57				
5	KOVVUR	5.63				
6	BHIMAVARAM	5.35				
7	NARSAPURAM	5.47				
8	TANUKU	5.60				

## ANNEXURE II

Proposals for cash awards for achieving Revenue KMPL target to depots during 2018-19 _____ Region.				
S.No	Description -> Depots	depot 1	depot 2	depot 3
1	Rev. kms operated in 2018-19 as per mtd 110			
2	HSD Consumed for buses in 2018-19			
3	HSD Consumed for dgt in 2018-19			
4	HSD Consumed for DM jeep in 2018-19			
5	HSD Consumed for generator in 2018-19			
6	HSD Consumed for miscellaneous in 2018-19			
7	HSD-bunk shortage in 2018-19			
8	Total HSD consumed in 2018-19 ( from item no.2 to 7)			
9	Rev. kmpl for 2018-19 = (1) /(8)			
10	Rev. kmpl target for 2018-19			
11	Rev.kmpl achieved in 2017-18			
12	HSD required to achieve the kmpl of 2017-18 for same KMs @ (1) ) (in Lts.)			
13	HSD saved due to improvement in kmpl over kmpl in 2017-18 (in Lakh Lts.)			
14	Avg. HSD price/litre in 2018-19 (Rs.)			
15	Amount saved In Lakh Rupees = (13)*(14)			
16	No. of schedules operated @31.03.2019			
17	Award amount eligible for (Rs.)			
18	Additional amt. for achieving more than 0.05 over TGT (Rs.)			
19	Total award amount eligible in lakh Rupees (17+18)			
20	% of award amount in total saved amount (19/15*100)			
	<b>CERTIFICATION</b>			
A	Fitment of Radiator cap prescribed for all the buses			
B	Fitment of HSD oil tank caps with seals for all the buses			
C	Greasing activity in time, fitment of grease nipples for all buses			
D	Quality of preventive maintenance schedules			
E	No Backlog of Preventive Maintenance Schedules			

AE(M)

DM

DY.CME

ACCOUNTS OFFICER

REGIONAL MANAGER